



STANDARD OPERATING PROCEDURE (SOP) OF OBC CELL

**MORIDHAL COLLEGE
P.O. MORIDHAL, DHEMAJI**



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PIN- 787057

STANDARD OPERATING PROCEDURE (SOP) OF OBC CELL

The Rules and Regulations of OBC Cell, Moridhal College amended on 08-09-2023 as Standard Operating Procedure (SOP) of OBC Cell, Moridhal College. This Standard Operating Procedure (SOP) is in force with due approval of the Governing Body as operational guidelines for OBC Cell of the college.

Formation of the Cell

The OBC Cell of the college is constituted by the Principal in consultation with IQAC subject to the approval of the Governing Body with the following officials and members for a tenure of 03 (Three) years:

- President : One Senior Faculty of OBC category
- Secretary : -do-
- Teacher Members : 03 (Three) from faculty other than the above, at least 01 (one) from women faculty
- Members from Non-Teaching Staff : 1 or 2 (one/two)
- Student Members : Two students (one male and one female from OBC Category)

Objectives

- To oversee the effective implementation of policies and programmes meant for OBC category.
- To create awareness among students of OBC Category on various rights and provisions enshrined in the Indian Constitution.
- To ensure an inclusive environment with trust and respect among the diversity within the campus.

Functions

- The Cell will organise awareness programmes on rights and provisions for OBC category facilitated by State and Central Govt. of India.
- The Cell will look into the grievances of the OBC Category of students and suggest amicable solution to their problems.

- The Cell will disseminate information related to schemes and programmes for the welfare of the OBC category as well as notifications/memoranda, office orders of the Government, or other related agencies/organizations issued from time to time.
- The Cell will prepare barrier free procedures for admission/ registration of students belonging to the OBC category.
- The Cell will establish coordination with the Government and other agencies/organizations to mobilize academic and financial resources to provide assistance to students of the OBC category.

- The Cell will adopt measures to ensure due share of utilization by SC/ST in admissions, recruitments (teaching and non-teaching posts) and to improve their performances.
- The Cell will sensitize the college on the problems of SC/ST and other disadvantaged groups.

N.B.: The Cell may be re-constituted by the college authority in consultation with the IQAC subject to the approval of the Governing Body as and when required.